AGIC 2016 Conference Committee Meeting Notes
Wednesday, March 16, 2016
10:00 am

In Attendance:
Cheryl Thurman (phone)
Curtis Pulford (phone)
Dave Moss (phone)
Jami Dennis
Jenna Straface
Kevin Blake (phone)
Leila Gass (phone)
Nicole Funicello
Seth Franzman
Shawny Ekadis (phone)
Steve Whitney
Teresa Gregory (phone)
Tim Colman

General Coordination:
- GoTo Meeting access code is different between what's displayed in GoTo Meeting vs. what is sent out in the email -> email number is correct
- Credit card processing –
    o The AzGS is potentially being moved under the UofA, so they cannot commit to providing credit card processing for this year's conference.
    o State Lands is working to implement credit card payment and should have this in place by April.
- Budget –
    o We have been working with the State Lands budget folks to examine how we can structure the budget and money intake to show that we are not exceeding the State per diem rates –
        ▪ Show that the sponsors support the food & beverage costs.
            • Sponsors would pay directly to the hotel?
            • This could be a benefit to hotel in that they receive money ahead of time that they can then credit towards the final bill to the State.

Action Items:
Steve – Send follow-up email to members regarding their committee voting status.

Steve – Analyze the 2015 revenues in more detail.

All – Let Steve know if you have an issue with the new non-toll-free call-in number, and if you can't use audio through your PC. Most webcams have a built-in microphone.

Jami/Curtis – Coordinate credit card payment logistics through State Lands.

Steve/Tim – Test GoTo Meeting access codes.

Steve – Check with the hotel regarding taking payments from the sponsors.

Website:
- We discussed holding off on opening registration until the credit card processing situation is taken care of.
    - We could proceed to open the call for presentations/workshops.
- Final items are being implemented, e.g. sponsorship, etc.

Action Items:
Jami – Coordinate final testing of the registration process.

Agenda & Speaker Coordination:
- So far the feedback regarding the two standard hands-on workshops (Introduction to the Geodatabase, and A Review of the 2-Day ArcGIS 10 Class) is all positive in terms of holding them again.
- It was suggested that we offer one more "advanced" half-day class.
    - Send out something to AGIC-L soliciting for advanced class ideas.
    - Does not have to be Esri specific.
    - Ideas –
        - Geodatabase
        - Python
        - R
        - Web map development
- 90-minute hands-on workshop ideas –
    - AZGEO (ASU)
    - ArcGIS Pro (Esri)
    - FME (Bo Guo)
- Trivia at Thursday's lunch –
    - 3 rounds?
        - Seems like we took up most of the time with just one round so we should stick with one round.
    - What do we give for prizes?
        - Past t-shirts?
        - Solicit sponsors for prizes?
- Pictometry user group seminar.
    - Tuesday before the conference

- o Several AZ counties use Pictometry
  - o Afternoon would be best
  - o Draw in non-GIS folks, e.g. managers, utility co. folks, etc.
- Keynote info has been gathered.
- We will provide laptops for the presentation rooms.
- Pre-conference training is still undetermined and more info will be gathered.

Action Items:
Steve – Check with Esri on the HOLL availability.

Jami – Prepare to open call for presentations/workshops.

Steve – Check into the additional cost of using a computer lab room on Monday and Tuesday.

Steve/Jami – Send out potential topic areas to the committee for feedback.

Jami – Send out notice to AGIC-L regarding advanced hands-on classes.

Steve – Check with the hotel re: room availability for Pictometry user group, e.g. additional cost? Chino-Prescott would be a good room.

Dave Moss – Contact Pictometry re: user group meeting and bump in sponsorship.

Steve – Coordinate with Shea re: pre-conference training.

Materials & Mailouts:
- Next notice will be when the website is open.

Action Items:
Steve – Send out a monthly notice.

Hotel & Exhibit:
- Expo company will be CSI.
- Test guest room booking code – G8555.

Action Items:
Steve – Check with the meeting planners regarding the Expo company contract.

Steve – Determine "out the door" guest room rate.

Exhibitor Participation:
- No discussion.

Action Items:
None.

Registration:
- No discussion.

Action Items:
None.

Maps & Apps Challenge:
- An ArcGIS Online Organizational account has been set up through State Lands.
- Review the criteria and general info for any changes/enhancements
- Promote more to get more participation -
  - Emphasize that participation may contribute towards certificate programs, e.g. GISP.
- Review prior ideas for promoting at the conference.

Action Items:
None.

Social Events:
- Based on the discussion and past notes, we will shoot to hold a Maps & Apps gallery session from 5:00 p.m. – 6:00 p.m. on Wednesday.
- Friday afternoon hike at Goldwater Lake has been arranged.

Action Items:
Kevin – Check with volunteer about guiding a Friday afternoon hike. -> Done.

Steve – Check with the hotel regarding drink ticket logistics.

Attendee Packet:
- Review costs to see if we could eliminate some items, e.g. pens.

Action Items:
Steve – Check with Esri to see if they can supply conference bags again.

General:

- Leftover GeCo West funds would be distributed to the states for scholarships

Action Items:

Steve – Coordinate student scholarships, along with getting the app on the website.